

Western Suburban Soccer League

Executive Board Meeting Minutes · June 25, 2020 · 6:05 PM

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Location of Meeting:

Virtual – Online

Present: WSSL Executive Board Members – Chris Jackett • Dominic King • Steve Fellhaur • James Gibbs • Melinda Cain

Others Present:

Denise Moote – WSSL Administrator

The regular meeting of the Executive Board of Western Suburban Soccer League was called to order at 6:05 PM on June 25, 2020 at a Virtual-Online meeting by Chris Jackett.

I. Review of Previous Minutes

The minutes of the previous meeting were reviewed and approved by a majority of those present.

II. General Discussion

1. Membership Review – Mr. Jackett
 - a. Guest Applications – There are no guest applications or associate requests to address currently.
 - b. Charters request for 2020 – 2021 Non-WSSL teams: None at this time.
 - c. Inactive Clubs: Requirements for removal
 - i. Mr. Jackett informed the Board that the Livonia YMCA had disbanded and four clubs have been inactive for four or more seasons.
 - ii. Discussion regarding inactive clubs and grounds for removal ensued.
 - iii. Recommendation: remove inactive clubs after 24 months or four seasons. Process would include sending letter to inactive club requiring participation in the next season to continue in League. If no teams submitted the following season, request Charters to remove inactive club.
 - iv. Recommendation: Charters to add removal protocol of inactive clubs to Membership Agreement for automatic termination.
 - v. Recommendation: WSSL to send inactive letter(s) in January 2021 with termination in spring if no teams submitted to any clubs meeting the above.
2. MSYSA Communicable Disease Waiver Recommendation – Ms. Moote
 - a. Unanimous decision to add link on WSSL site
3. Potential New Part-time Administrator – Ms. Moote
 - a. Ms. Moote informed the Board her strong consideration to have 2020 -21 be her last seasonal year as WSSL Administrator.
 - b. Bring on Part-time Admin to learn WSSL Administrator responsibilities. This would be a paid role.
 - c. Option to interview in October / November and finalize by Thanksgiving. Look for stating date in January.
 - d. Co-Admin with Ms. Moote for spring and full Admin in fall season. Ms. Moote stated she would be willing to assist with fall season as needed.
 - e. Mr. King to review finances for hiring position and Ms. Moote to provide job description.
4. Poaching Discussion – Mr. Jackett
 - a. Is there anything additional needed on WSSL's current stance; unanimous decision was made to maintain current WSSL guidance.
5. Documentarian Expectations / Assignments – Ms. Moote
 - a. Position required maintaining WSSL documents, updating By-Laws, Membership review, with additional responsibility to initiate Constant Contact.
 - b. This position should report to WSSL President and Executive Board. Ms. Moote will reach out to Documentarian and set expectations for position to report to President.

III. **Consideration of New Business**

1. General membership to approve 02/11/20 - DOC minutes.
2. Charter membership to approve 01/14/20 - minutes.

IV. **Agenda and Time of Next Meeting**

The next meeting will be held at 7:30 PM on November 18, 2020 at TBD.

Meeting was adjourned at 7:22 PM by Chris Jackett